



## Great Hearts Louisiana, Inc.

### ADMINISTRATION OF AUTO-INJECTABLE EPINEPHRINE (EPIPEN)

#### MEDICATION POLICY

**Approved: September 13, 2023**

Pursuant to Louisiana Revised Statute §17:436.1(K) and 17:436.1(N), Our Governing Board of Directors for Great Hearts Louisiana, Inc. has developed and adopted the following policies and procedures regarding auto-injectable epinephrine as defined in Subparagraph (J)(4)(a).

This policy will be reviewed and revised annually as necessary.

#### Policy

Each public elementary and secondary school may maintain a supply of auto-injectable epinephrine at the school. A school nurse or trained school employee shall be authorized to administer auto-injectable epinephrine as defined in La. R.S. 17:436.1 (J)(4)(a) to a student who the school nurse or trained school employee, in good faith, professionally believes is having an anaphylactic reaction, whether such student has a prescription for epinephrine.

Parents are urged to notify the student's teacher, Head of School, and/or school nurse in writing, in the event the student has an allergy or other condition which may put the student at risk of anaphylaxis.

Pursuant to La. R.S. 17:436.1(N)(5) the academy and employees of Great Hearts shall incur no liability as a result of any injury sustained by the student from the good faith administration of auto-injectable epinephrine. Further, the academy shall incur no liability and the parent/guardian shall indemnify and hold harmless the academy and its employees against any claims that may arise relating to the good faith administration of auto-injectable epinephrine.

In accordance with Louisiana State Board of Education, Louisiana State Board of Nursing, East Baton Rouge Parish School Board, and Great Hearts Academy of Louisiana, the school nurse and/or employees are not responsible for any unintentional mistakes or oversights in keeping or giving a student medication.

This Board authorizes a school nurse and/or an employee of the academy who is trained in the administration of auto-injectable epinephrine may administer or assist in the administration of auto-injectable epinephrine to a student whom the employee believes in good faith to be exhibiting symptoms of anaphylactic shock whether or not such student has a prescription for epinephrine.

## Administration of Epinephrine General Information:

Pursuant to Louisiana Revised Statute §17:436.1(K), Act 624 of the 2012 Regular Session of the Louisiana Legislature mandates local school systems to adopt a policy authorizing a school nurse or trained school employee to administer auto-injectable epinephrine to a student who the school nurse or trained school employee, in good faith, professionally believes is having an anaphylactic reaction, whether or not such a student has a prescription for epinephrine.

Additionally, Act 624 gives each public elementary and secondary school the option to maintain a supply of auto-injectable epinephrine at the school. Specific Requirements:

1. Each school shall include the policy required by this regulation in its Student Handbook and post such policy on the school's website, if it has one.
2. The policy shall be disclosed to any parent/guardian who notifies the school in which the student is enrolled, in writing, that the student has an allergy or other condition which puts him at risk of anaphylaxis.
3. At least one employee at each school must receive training from a school Registered Nurse (RN) or a licensed Medical Physician (MD) in the administration of auto-injectable epinephrine. Implementation

### Considerations:

- a. A licensed physician may prescribe epinephrine auto injectors in the name of the local school system or the individual school to be maintained for use when deemed necessary.
- b. The school RN or trained employee may administer the auto-injectable epinephrine to respond to a student's anaphylactic reaction, under a standing protocol from a physician licensed to practice medicine in the state.
- c. Each public elementary and secondary school may maintain a supply of auto-injectable epinephrine at the school in a locked, secure, and easily accessible location.
- d. Training should include:
  - i. Proper procedures for administration of epinephrine.
  - ii. Storage and disposal of medications.
  - iii. Appropriate and correct record keeping or documentation.
  - iv. Appropriate actions when unusual circumstances or medication reactions occur.
  - v. Appropriate use of resources

*NOTE: Training skills for the trained unlicensed school employees and checklists for documenting competency are provided in Part II of this document.*